Faculty & Staff Technology Resources

SOUTHERN ILLINOIS UNIVERSITY
OFFICE OF INFORMATION TECHNOLOGY

WELCOME!

This guide offers a quick overview of key technology tools and services available to faculty and staff at SIUC. Whether you're teaching, managing information, collaborating with colleagues, or supporting students, these tools are here to help.

Throughout, you'll find brief descriptions, highlights for both faculty and staff, and links to explore more or get support.

How to use this guide:

Move through the slides in order or jump to a section that interests you.

Use the table of contents for quick navigation.

Bookmark or save it for future reference.

Need help? Don't worry—we'll point you to support and training resources along the way.

Quick Navigation

Communication Tools

- Microsoft Outlook
- Microsoft Teams
- Microsoft Viva Engage
- Microsoft Forms
- Survey Monkey

Help & Training

- Searchable Knowledge Base
- SalukiTech Tech Support

Research, Development & Intelligence

- Big Dawg HPCC
- Microsoft Co-Pilot (AI)
- LinkedIn Learning

Security & Passwords

- Microsoft Authenticator
- LastPass
- VPN

File Storage

- OneDrive

Communication Tools

MICROSOFT OUTLOOK

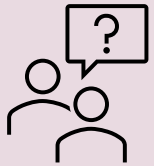
Your University-connected email, calendar, and scheduling tool.

Helpful links:

Login to Outlook

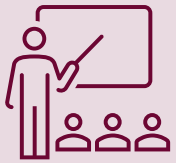
Outlook Training

What is Microsoft Outlook?



- Outlook brings email, calendar, and task management together in one place.
- Stay connected and on time with a powerful organizational tool.

Faculty Highlights



- Coordinate class schedules and office hours.
- Organize emails from students, departments, and committees.
- Use calendar sharing for research or teaching collaboration.

Staff Highlights

- Easily manage appointments and team calendars.
- Set follow-up reminders and schedule tasks.
- Improve communication flow with focused inbox tools.

MICROSOFT TEAMS

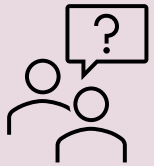
Collaboration and communication; unified.

Helpful links:

Login to MS Teams

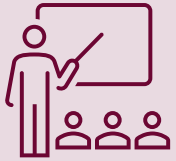
Getting Started Guide

What is Microsoft Teams?



- Teams is a digital workspace for chat, meetings, file sharing, and collaboration.
- Bring people, conversations, and content together in one hub.

Faculty Highlights



- Host virtual class sessions or office hours.
- Share and co-edit course materials in real time.
- Stay connected with departmental groups and committees.

Staff Highlights

- Streamline interdepartmental communication.
- Create shared channels for ongoing projects.
- Replace email threads with organized, searchable chat.

MICROSOFT VIVA ENGAGE

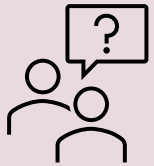
Build community and foster connection across campus.

Helpful links:

Login to Viva Engage

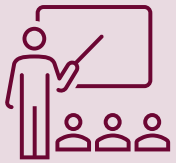
Getting Started Guide

What is Microsoft Viva Engage?



- An internal social media platform to promote engagement and dialogue.
- Share updates, ask questions, and highlight team accomplishments.

Faculty Highlights



- Connect with colleagues across departments.
- Share teaching successes and research news.
- Celebrate student achievements publicly.

Staff Highlights

- Recognize team efforts and professional milestones.
- Participate in organization-wide discussions.
- Strengthen a sense of community in the workplace.

MICROSOFT FORMS

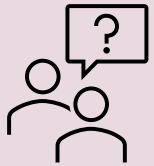
Simple, effective data collection and surveys.

Helpful links:

Login to MS Forms

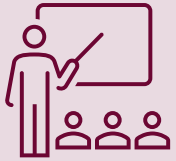
Getting Started Guide

What is Microsoft Forms?



- Create quick polls, quizzes, or surveys to gather feedback and insights.
- Easy to build, share, and analyze results in real time.

Faculty Highlights



- Conduct quizzes or feedback forms for classes.
- Gather anonymous feedback.
- Collect RSVPs for events or guest lectures.

Staff Highlights

- Streamline feedback from departments or units.
- Track engagement after workshops or events.
- Customize form branding for specific purposes and or events.

SURVEY MONKEY

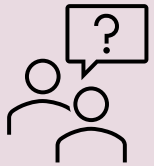
Get deeper insights with customizable surveys.

Helpful links:

Login to SurveyMonkey

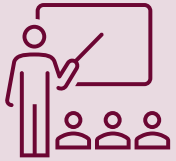
Getting Started Guide

What is SurveyMonkey?



- A powerful platform for designing advanced surveys and analyzing responses.
- Ideal for research, institutional feedback, and strategic planning.

Faculty Highlights



- Conduct research surveys with robust logic and branching.
- Distribute surveys via a wide range of options.
- Export data for analysis or publication.

Staff Highlights

- Design campus-wide surveys with advanced reporting.
- Gather stakeholder input for service improvements.
- Assess employee satisfaction or training effectiveness.

Help & Training

KNOWLEDGE BASE

Answers at your fingertips—24/7 support for campus technology.

Helpful link:

OITKB Website

What is the OITKB (searchable knowledge base)?

- OITKB is a searchable knowledge base with step-by-step guides for common technology questions and tools at SIU.
- Includes tutorials, troubleshooting tips, and walkthroughs for university-supported platforms—all in one place.

Highlights

- Access how-to guides on account access, Microsoft 365 apps, cloud storage, network connectivity and more.
- Save time with clear instructions—no need to submit a ticket for every issue.
- Get help with software, accounts, and system access whenever you need it.

SALUKITECH TECH SUPPORT

Need tech help?
Start here.

Helpful link:

SalukiTech Website

What is SalukiTech?

- The SalukiTech Solution Center provides friendly, knowledgeable technology support for the entire campus community.
- Help is available by phone, email, chat, in person (Morris Library), or through the ITHelp ticket portal.

Phone

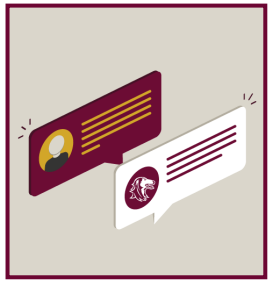
Great when the need is urgent or the problem is complex to describe.

618-453-5155

Email

Great for non-urgent needs. Send a request or report a problem without calling or chatting.

salukitech@siu.edu



Live Chat

Great when you just need help finding a link or a quick/simple answer.

salukitech.siu.edu

Ticket

Great when submitting requests or reporting problems that are important, but not urgent.

ithelp.siu.edu

Research, Development & Intelligence

BIGDAWG HPCC

Powerful computing for impactful research—right here at SIU.

Helpful links:

Request Forms

BigDawg Website

What is BigDawg?

- BigDawg is SIU's High-Performance Computing Cluster (HPCC), delivering exceptional computational speed for research.
- With 34.7 TeraFLOPS of performance, BigDawg supports complex analyses, simulations, and data processing across disciplines.

Highlights

- Support faculty and student research with advanced infrastructure.
- Run large-scale computations without delays or external fees.
- Accelerate research with high-speed processing and storage.
- Gain flexible access without scheduling bottlenecks.
- Collaborate on data-intensive projects across departments.
- Ensure compliance with secure, university-hosted computing resources.

MICROSOFT CO-PILOT

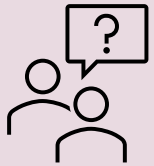
AI that works alongside you—in Microsoft 365.

Helpful links:

Access Co-Pilot

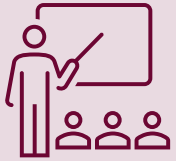
Getting Started Guide

What is Microsoft Co-Pilot?



- An AI-powered assistant built into Microsoft tools like Word, Excel, and Outlook.
- Requires departmental purchase.

Faculty Highlights



- Generate lecture outlines or quiz questions instantly.
- Summarize research articles and data sets.
- Save time drafting communications or reports.

Staff Highlights

- Write professional emails and meeting summaries quickly.
- Analyze spreadsheets and trends with ease.
- Automate repetitive tasks within Office apps.

LINKEDIN LEARNING

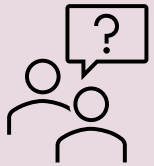
On-demand professional development at your fingertips.

Helpful links:

Login

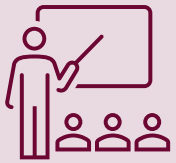
FAQ's

What is LinkedIn Learning?



- A vast library of courses on software, business skills, and leadership topics.
- Free access for faculty, staff, and students.

Faculty Highlights



- Expand instructional skills or explore new tools.
- Share course links with students for enrichment.
- Stay updated on academic technology trends.

Staff Highlights

- Develop new skills or refresh existing ones.
- Earn certificates in leadership, project management, or software.
- Learn at your own pace, on any device.

Security & Passwords

MICROSOFT AUTHENTICATOR

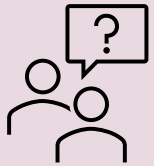
An additional tool to keep your university account secure.

Helpful links:

Login

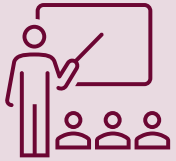
Setup Guide

What is Microsoft Authenticator?



- A two-factor authentication app that verifies your login identity.
- Required for accessing University resources.

Faculty Highlights



- Connect to internal research databases from wherever you are.
- Access protected teaching or departmental files remotely.
- Ensure data integrity while working abroad.

Staff Highlights

- Maintain secure access to work files and systems while remote.
- Protect confidential data with encrypted access

LASTPASS

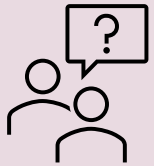
Keep all your passwords safe, secure, and accessible.

Helpful links:

Login to LastPass

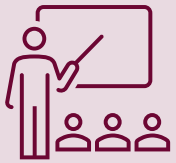
LastPass Overview

What is LastPass?



- A password manager that stores and auto-fills your credentials securely.
- One master password gives access to everything else.

Faculty Highlights



- Safely manage logins for research, publishing, and teaching tools.
- Secure sensitive data without memorizing complex codes.

Staff Highlights

- Store credentials for shared or departmental accounts.
- Improve workflow by reducing login-related delays.
- Securely share password folders with team members.

CISCO VPN

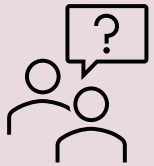
Secure remote access to campus resources.

Helpful links:

Request VPN

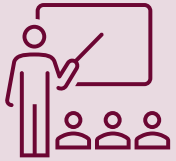
Getting Started Guide

What is CISCO VPN?



- A virtual private network that encrypts your connection to university systems.
- Required for accessing resources off-campus.

Faculty Highlights



- Safely manage logins for research, publishing, and teaching tools.
- Secure sensitive data without memorizing complex codes.

Staff Highlights

- Store credentials for shared or departmental accounts.
- Improve workflow by reducing login-related delays.
- Securely share password folders with team members.

File Storage

MICROSOFT ONEDRIVE

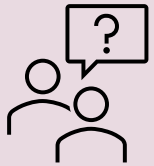
Secure cloud storage that goes where you go.

Helpful links:

Login to OneDrive

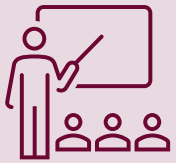
Getting Started Guide

What is OneDrive?



- OneDrive is your personal, university-connected cloud storage tool.
- Save, access, and share your files from any device, anytime.

Faculty Highlights



- Quickly communicate with colleagues, TAs, or research groups.
- Schedule and host meetings with students or peers.
- Save and share lecture recordings or departmental presentations.

Staff Highlights

- Keep project files organized and accessible from anywhere.
- Share documents with teams without version control issues.
- Work seamlessly across multiple devices, including home setups.