

SIU Standard Reports

Note: This document introduces new functionality, as well as changes in existing functionality, that Fiscal Officers and Fiscal Officer delegates can expect to see, when submitting SIU Oracle Standard Reports using Oracle Release R12.

- The characteristics of Standard Reports are still the same. Standard reports require the entry of more parameters than the Custom Reports; however, the advantage is that they can be run at anytime duirng the month, providing current, real-time data.
- In R12, you will notice that the names of the Standard Reports have changed slightly. A comparison is shown below. The main difference is the absence of "FO" in the names.

In 11i:

- SIU FO Account Analysis
- SIU FO Budget Funds Available Analysis
- SIU FO Chart of Accounts Listing
- SIU FO General Ledger Report
- SIU Trial Balance Report Budget
- SIU FO Trial Balance Report Detail
- SIU FO Trial Balance Report Encumbrance

Navigation

- Navigation is the same for submitting Standard reports as for Custom reports.
- From the Oracle Applications Home Page, you will select the SIU (NNNNN) FO (DEPARTMENT) responsibility.
 - Then select the **Reports>Requests** option.
 - Or, select Other>Report>Run option.

Submit a new Request Window

- No changes in Request Types.

Submit Request Window

• After you select the Request Type, the Submit Request Window opens, as before.

Run the Request... Region

• You will populate the Name field first, as before.

Run this Request		
		Copy
Name		
Operating Unit		
Parameters		
Language		
	Language Settings	Debug Options
At these Times		
Run the Job	As Soon as Possible	Schegule
Upon Completion	☑ Save all Output Files	
Layout		Options
Notify		
Print to		(Delivery Opts
Help (C)	Submit	Cancel
		Gagder

In R12:

- SIU Account Analysis
- SIU Budget Funds Available Analysis
- Chart of Accounts Detail Listing
- SIU General Ledger
- SIU Trial Balance Report Budget
- SIU Trial Balance Report Detail
- SIU Trial Balance Report Encumbrance

R12 FO/Delegate Inquiry & Reporting



- When you click the Name LOV, the Reports list on the right appears.
- Due to the changes in Report Names in R12, the reports are not listed exactly as they were in 11i.
- We've used brackets to identify the locations of the Standard Reports, as shown on the right.
- When a **Name** is selected, the Parameters window opens automatically, as before.

	A
Name Chart of Accounts - Detail Listing	Application General Led
General Ledger Summary - Report of Transactions	SIU General
SIU Account Analysis - (180 Char)	SIU General
SIU Budget - Funds Available Analysis - (180 Char)	SIU General
SIU FO Funds Available - Report of Transactions	SIU General
SIU FO Grants Available Report	SIU General
SIU FO/Delegate Funds Available Report	SIU General
SIU General Ledger (180 Char)	SIU General
SIU Trial Balance - Budget	SIU General
SIU Trial Balance - Detail	SIU General
SIU Trial Balance - Encumbrance	SIU General
SIUGL FO Encumbrance Status Report	SIU General
SIUGL FO General Ledger Summary Report - Fiscal Officer	SIU General
SIUGL FO Summary Funds Available Report	SIU General

R12 - SIU Account Analysis - (180 Char)

Parameters Windows

- The Parameters Windows for the Standard Reports in R12 have changed slightly.
- On the left is a screenshot of the Parameters window for the SIU FO Account Analysis (180 Char) report, as it appears in 11i; on the right is the Parameters window for the same report in R12. The changes are noted below.

11i - SIU FO Account Analysis - (180 Char)

		Parameters			8
Parameters 2000000000000	$ \qquad \qquad$	Ledger/Ledger	Set Southern Illinois University		-SIU Set of Books
Type Currency Balance Type Budget or Encumbrance Name Starting Period Ending Period		Balance T Budget or Encumbrance Na Starting Pe	pe Total Cy N/A pe pe ne comparison comparis	Total	
To Date (DD-MON-YY) Flexfield From		Ending Pe Flexfield Fl	L		J
Flexfield To		Flexfield			
Order By		Order	By		Ð
	QK Çancel Clear (Help		A 2011	QK Qancel	Clear Help

New Fields in R12

- New in R12 is the Ledger/Ledger Set field, which defaults to display Southern Illinois University.
 Although, the LOV is available, there are no other options for this field.
- Ledger Currency this field defaults to USD.
 - Clicking in this field activates a LOV. However, no other options are available.
- Currency Type Total is the default. Other options available for this field are Statistical and Entered.
 - If Statistical is chosen, Stat appears in the Entered Currency field immediately below the Currency Type field.
 - If Entered is chosen as the Currency Type, then an LOV icon appears in the Entered Currency field. You
 will use it to populate that field.
- Entered Currency When the default Total is chosen, N/A appears in this field automatically. If a different Type is chosen, you will populate this field as previously noted.

IMPORTANT: One or more of the parameter fields noted above, may appear on other report windows; populate the fields as previously indicated.

Removed Fields in R12

- Notice the Parameters window above for the report in 11i contains the From Date (DD-MM-YYYY) and To Date (DD-MM-YYYY) fields; these have been removed in R12.
- The remaining fields are the same.



Parameters Windows 11i vs R12

A comparison of all of the remaining Parameters windows for Oracle Standard Reports is provided below. As • shown, most of the changes are related to the Ledger and Currency fields, as noted above.

11i - SIU FO Budget- Funds Available Analysis (180 Char)

	0						
Page Break Segment							
Lower Page Break Range							
Higher Page Break Range							
Secondary Segment							
Budget							
Period Name							
Report Type							
Encumbrance Type							
Summary Template							
	•						Þ
				OK	Cancel	Clear	Help

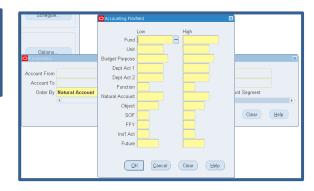
R12 - SIU Budget - Funds Available Analysis (180 Char)

This report is still being developed for R12.

11i - SIU FO Chart of Accounts Listing

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	o Account value	Cear Help	cel Clear	Help

R12 - Chart of Accounts – Detail Listing



Enter the Fund. In the Unit fields, enter 0s in the Low column and Zs in the High column. Enter the rest of the fields in the same manner.

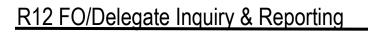
Туре -Currence Balance Type r Encumbrance Nam Starting Perior Ending Perior Flexfield From Flexfield To QK Cancel Clear Help

SIU FO General Ledger - (180 Char)

SIU General Ledger - (180 Char)

Ledger/Ledger Set	Southern Illinois University	SIU Set of Books
Ledger Currency	USD	
Currency Type	Total	Total
Туре		
Balance Type		
Budget or Encumbrance Name		
Starting Period		
Ending Period		
Account From		
Account To		
	■ 2555 1	

This Parameters window appears after populating the Report Name fields and also if you click the LOV in the SIU Operating Unit field.





11i SIU FO Trial Balance – Budget

R12 SIU Trial Balance – Budget

Budget Name						
From Period						
To Period						
Currency Type						E
Currency						
(e)					Ð	
		ŌК	Cancel	Clear	Help	

Budget				
Ledger				
Currency Type	Total	Total		
Entered Currency	N/A			
From Period				
To Period				
	ભ			



R12 - SIU Trial Balance – Detail

Pagebreak Segment Low Pagebreak Segment High			Ledger Currency Currency Type	Total	Total		
Currency Period Amount Type			Entered Currency Pagebreak Segment Pagebreak Segment Low				
(4		D)	Pagebreak Segment High Perioc			j	
	QK Cancel	(Clear) (Help)	Amount Type				

11i - SIU FO Trial Balance – Encumbrance

O Parameters (2000)		*******************	000000000000	900000000	000000000	000000000 ×
Encumbrance Type				-		
Period						
	•					Þ
			QK	Gancel	Clear	Help

R12 - SIU Trial Balance – Encumbrance

Parameters				×
Ledger/Ledger Set Encumbrance Type	Southern Illinois University		SIU Set of Books	
Period				
	(4)			Ð
		QK	Qancel Clear	Help