Copy Your Course Content from Previous Semester in D2L

1. Go to the Current Course Homepage *(Receiving the Content)*
2. Click on Course Admin
3. Go to IMPORT/EXPORT/COPY  
   
   ➤ Import / Export / Copy Components

4. Go to Copy Components for another Org Unit and search for your Previous Course *(to Copy Content)*

5. Click on the Course you would like to copy content from upon your search. (verify semester and year)
6. Add Selected
7. Click on **Copy All Components** *(to copy all components of course)*  **OR**
8. Click on **Select Components** *(to copy selected components of course listed)*
9. Click continue, then you may choose to have D2L offset the dates to reflect the new semester.
10. Click Calculate range between dates to have the computer automatically set dates. *(ex: 8/31/17 – 8/31/18)*