Getting Started with Virtual Classrooms in D2L

1. Login to your course on D2L and under Communication on the main menu bar, open the drop-down menu and select Virtual Classroom to schedule a meeting (a.k.a. Virtual Classroom session).

2. Click the magenta plus sign in the bottom right corner to setup your meeting.

3. Follow the semi-automated instructions to schedule a meeting.

4. After setup is finished, you will be directed back to the Meetings screen, where the title of your meeting now appears in Active Meetings window. To begin, click the vertical ellipsis to the right of your meeting time.

*a pop-up window will open from which you will select Launch to start the meeting.*
5. After you Launch the meeting, click or tap the **Enter Meeting Room** button at the bottom of the screen to enter it.

6. You will be directed to the start screen where you will be asked if you would like to use your microphone or listen only. Once you have made your selection, you now enter your D2L meeting space along with other participants you have invited. **Enjoy!**