



# Navigate

Overview

Student Information Systems Team  
2-5-2019  
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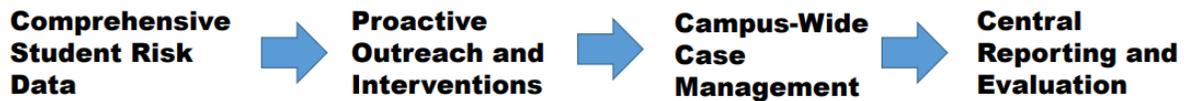
## Overview

This eLearning module is an overview of the Education Advisory Board's Student Success Collaborative functionality and its intended use.

Once you have completed this eLearning module you will utilize the Security Request System found at <http://oit.siu.edu/sis/> to complete your request for access to Navigate. You'll be reminded of this step again at the end of the document.

Faculty are automatically provided access to Navigate as Instructor of Record. Security requests for faculty are not necessary.

Navigate combines technology, research, case management, and predictive analytics to help institutions positively inflect degree completion outcomes for students around a model that includes triage, assessment, and intervention. Navigate's approach to student success facilitates collaboration between academic advisors, tutors, and professors on behalf of the student while also providing data intended to aid leadership in quality decision-making regarding curricula or advising programs.



Navigate supports students with three feedback loops to ensure every at-risk student is identified and connected with high-quality support in a timely manner.

1. Advisors identify, triage, and refer struggling students.
2. Support Services share insights on student risk and intervention outcomes.
3. Administration view reports, assess effectiveness and make improvements.

## Navigate Roles Using the Platform

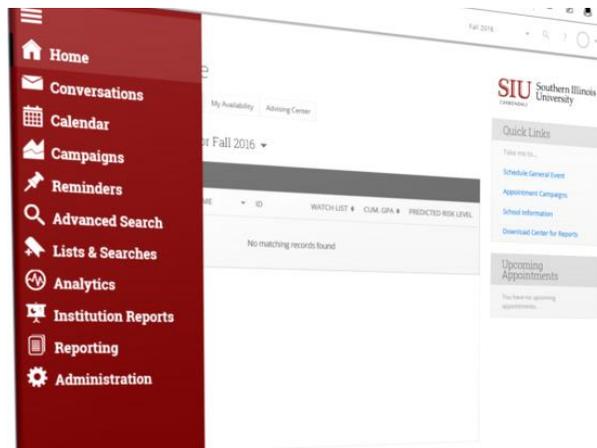
**Advisors** – Advanced Search and List Creation, Student Profile, Case Management, Campaigns

**Tutors** – Advanced Search and List Creation, Case Management, Campaigns, Appointment Scheduling

**Professors** – Advanced Search and List Creation, Alerts, Progress Reports, Progress Report Campaigns, Risk

**Leadership** – Advanced Search and List Creation, Risk, Institution Reports

## Navigate Functionality



**Advanced Searches** allow you to identify students according to criteria that you specify so that you can Create Lists, Watch Lists, and Mass Print.

**Case Management** features allow you to access assigned students, record absences in classes, and organize students in categories.

**Appointment Scheduling** is available to manage student appointments for academic advisement, tutoring, or other services and can be defined with parameters and specific components that help provide valuable information about the content of the appointment for future reference.

**Advisor Reporting and Notes** are two areas for which additional details can be recorded or documentation attached to the student record.

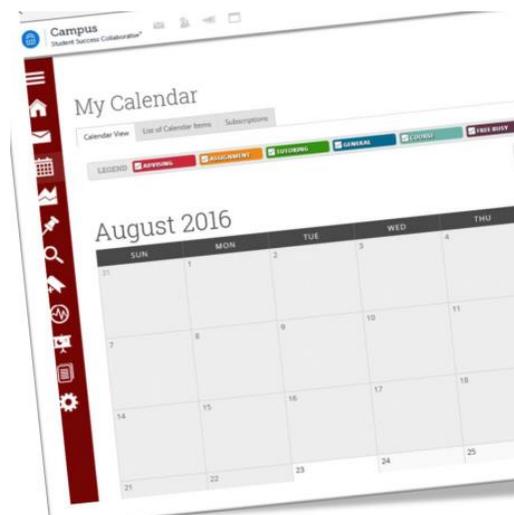
**Student Profile** includes a set of information about the student and their academic performance that represents the foundation of the Navigate platform that including their major, registration and grades, total credits, GPA, risk indicators, alerts and categories/tags.

**Campaigns** will help advisors request that specific students select a specific date/time for an appointment or to manage a progress report of feedback from faculty to help determine which students may need intervention.

**Risk Modeling** helps advisors prioritize interactions with students based on their likelihood to graduate and quickly identify at-risk students based on predictive analytics.

**Institution Reports** are available to deans and program leaders for insight into historical patterns of student performance at SIU with a special focus on factors that influence graduation.

## Appointment Scheduling



**Appointment Scheduling** can be managed within the Navigate platform.

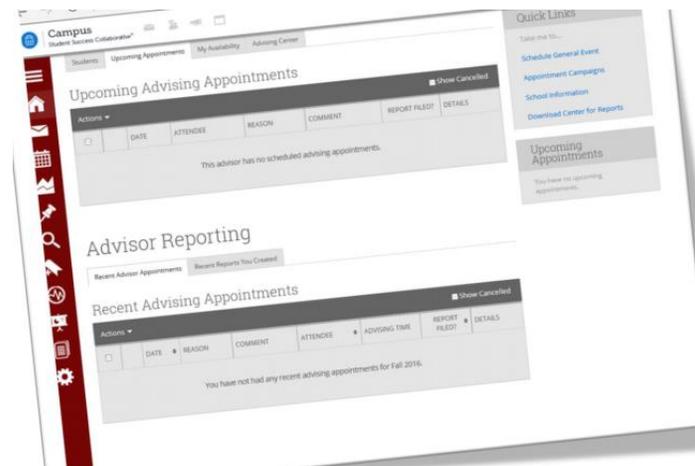
**Appointment Types** choices are Advising, Tutor, or General Event with additional components which can be defined.

**Upcoming Appointments** provides a quick and easy view of all upcoming appointments.

**Cancel Appointment** feature allows the user to manage cancelled appointment(s) and apply a reason for the action.

**Availability** allows days and times set aside to meet with students at defined location for specific services.

## Advisor Reporting and Notes



- Found at the bottom of the Advising Home page for a listing of previous advising appointments with reports filed or not yet filed.
- This report contains details, issues alerts, marks no-shows, and shows cancelled appointments specific to a student
- Notes are commentary that can be added to the student record in addition to the Advisor Report. These notations are intended for information about a student that is outside of the advisement appointment
- Files can be attached to the student record using either the Advisor Report or Notes features

## Student Profile



**Risk** analysis predicts student's likelihood to graduate in the major based on data on historical student cohorts at SIU.

**Success Progress** show the student's academic summary, success markers and performance against those markers.

**Class** information is the student's schedule for the current term.

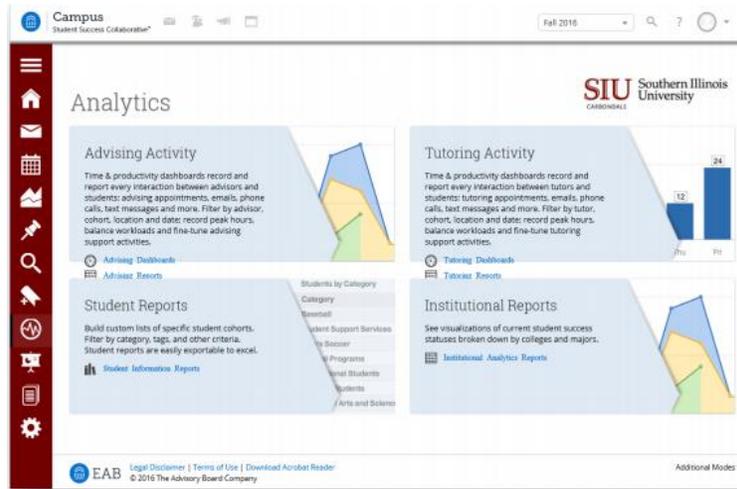
**Transcript** is a term-by-term view of the student's academic record with important metrics like term GPA and completion ratio.

**Reports/Notes** tab shows cases, alerts, progress reports, and notes for a student.

**Major Explorer** uses the advising application's predictive analytics model to guide student and user decision about majors selections based on the students aptitudes and abilities.

**Skills Analysis** is based on skill areas associated with successful completion of the major and will make suggestions about what the student can do to improve their chances of succeeding in each risk area.

## Institutional Reports



Institutional reports provide insight into historical patterns of student performance at SIU with a special focus on factors impacting graduation. They are used by deans and program leaders to look for opportunities to impact student success, either through direct intervention with students or by changing curricula or advising programs.

Some examples of reports include:

- Grad Rates by Student Attribute
- Major Change Analysis
- Course Analysis
- Grad Rate by Grade Earned and Credit Range

## How to Get Access to Navigate

1.

You've completed the Navigate informational overview and can now request user access to the Platform at <http://oit.siu.edu/sis/>

**STUDENT INFORMATION SYSTEM** it-sis@siu.edu

**ELEARNING** Home > eLearning

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[Office of Information Technology](#)  
Northwest Annex-C - MC 6507  
Lincoln Drive  
Carbondale, Illinois 62901

[it-sis@siu.edu](mailto:it-sis@siu.edu)

Our eLearning site will assist you in using the systems that makes up the Student Information Systems (SIS). All eLearning courses are online training courses. These courses are short PDF documents that will only take five to ten minutes to read. In addition, you can save or print the document and refer to it later.

The eLearning courses listed below are required and MUST be completed before requesting access to the product. When you have completed the eLearning material, you will need to record that the training has been completed. To do this, click on the link to record your completed training for each individual course. You will be asked to log in using your Network ID/password to confirm the course and the completion date.

Once training has been completed and recorded, access can be requested by clicking 'Request Access to SIS' under Login Quicklinks.

**LOGIN QUICKLINKS**

- [Admin Pages](#)
- [Appworx](#)
- [Argos](#)
- [Bolt-On](#)
- [Degree Works](#)
- [ePrint](#)
- [ODS/EDW Metadata](#)
- [SalukiNet](#)
- [Navigate](#)
- [Workflow](#)
- [Xtender](#)

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- [Report a Problem](#)
- [Submit a Service Request](#)

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- [Password Reset for ePrint and Xtender](#)
- [Request Access to SIS](#)

2.

Your direct supervisor must authorize your access. Enter their email at the top of the Access Request form. Choose SSC Campus under the Module Access column. Place a check next to your desired role. (Remember: Faculty and Advisors are automatically provided access to Navigae. Security request for these users are not necessary at this time.) You may place any needed comments in the comments box, agree to terms and click the Enter button.

3.

Once you are approved you will access Navigate from the SIS homepage:  
<http://oit.siu.edu/sis/elearning/index.php>